

Draft Scrutiny Board (Children and Families) Work Schedule for 2011/2012 Municipal Year

Area of review	Schedule of meetings/visits during 2011/12		
	June	July	August
reducing the numbers of looked after children	Consider potential scope of review SB 23/06/11 @ 9.45am	Agree scope of review SB 21/07/11@ 9.45am	
improving attendance	Consider potential scope of review SB 23/06/11 @ 9.45am		
increasing the number of young people in employment, education and training	Consider potential scope of review SB 23/06/11 @ 9.45am		
Board initiated piece of Scrutiny work (if applicable)	Consider potential areas of review		
Board initiated piece of Scrutiny work (if applicable)	Consider potential areas of review		
Recommendation Tracking		Formal response to the Scrutiny Inquiry into School Balances Quarterly recommendation tracking report SB 21/07/11 @ 9.45am	
Performance Monitoring			

Key: SB – Scrutiny Board (Children and Families) Meeting

WG – Working Group Meeting

Draft Scrutiny Board (Children and Families) Work Schedule for 2011/2012 Municipal Year

Area of review	Schedule of meetings/visits during 2011/12		
	September	October	November
reducing the numbers of looked after children	Evidence gathering (TBC)	Evidence gathering (TBC)	
improving attendance	Agree scope of review SB		Evidence gathering (TBC)
increasing the number of young people in employment, education and training		Agree scope of review SB	
Board initiated piece of Scrutiny work (if applicable)			
Board initiated piece of Scrutiny work (if applicable)			
Recommendation Tracking		Quarterly recommendation tracking report SB 6/10/11 @ 9.45am	
Performance Monitoring		Quarter 1 performance report SB 6/10/11 @ 9.45am	

Key: SB – Scrutiny Board (Children and Families) Meeting

WG – Working Group Meeting

Draft Scrutiny Board (Children and Families) Work Schedule for 2011/2012 Municipal Year

Area of review	Schedule of meetings/visits during 2011/12		
	December	January	February
reducing the numbers of looked after children			
improving attendance	Evidence gathering (TBC)		
increasing the number of young people in employment, education and training		Evidence gathering (TBC)	Evidence gathering (TBC)
Board initiated piece of Scrutiny work (if applicable)			
Board initiated piece of Scrutiny work (if applicable)			
Recommendation Tracking	Quarterly recommendation tracking report SB 8/12/11 @ 9.45am		
Performance Monitoring	Quarter 2 performance report SB 8/12/11 @ 9.45am		

Key: SB – Scrutiny Board (Children and Families) Meeting

WG – Working Group Meeting

Draft Scrutiny Board (Children and Families) Work Schedule for 2011/2012 Municipal Year

Area of review	Schedule of meetings/visits during 2011/12		
	March	April	May
reducing the numbers of looked after children			
improving attendance			
increasing the number of young people in employment, education and training			
Board initiated piece of Scrutiny work (if applicable)			
Board initiated piece of Scrutiny work (if applicable)			
Recommendation Tracking	Quarterly recommendation tracking report SB 13/03/11 @ 9.45am		
Performance Monitoring	Quarter 3 performance report SB 15/03/12 @9.45 am		

Key: SB – Scrutiny Board (Children and Families) Meeting

WG – Working Group Meeting